

## **TERMS OF USE FOR UNTHSC FACULTY/STAFF/STUDENTS**

1. The UNTHSC ID badge is your library card. The badge must be presented in person when checking out materials and must be visibly worn at all times during library visits. Only the owner of the ID badge may use it to borrow materials. Using a library form, faculty members may authorize a proxy to charge items to their account. *Please note: failure to provide identification may prevent you from borrowing materials.*
2. You are responsible for all materials checked out to your account.
3. You must pay charges assessed for overdue, damaged, or lost items within 30 days. If no payment is made within 30 days, your account will be blocked from any further activity until the balance due is paid. Your account will be blocked whenever the balance due to the library exceeds \$15.00.
4. At the discretion of the library staff, your account may be temporarily blocked if you fail or refuse to comply with library policies.

### **Library Information**

#### **Hours of Operation**

Monday – Thursday, 7:00 a.m. – 12:00 p.m.

Friday 7:00 a.m. – 10:00 p.m.

Saturday 10:00 a.m. – 10:00 p.m.

Sunday 10:00 a.m. – 12:00 a.m.

See the library website for holiday hours.

#### **Library Website**

<http://library.hsc.unt.edu/>

This is where you will find the online catalog, access to electronic resources, subject guides, request forms, contact information, and much more.

#### **Circulation Policies**

Available on the Library website at <http://library.hsc.unt.edu/policies/Circ.Policies.cfm>

#### **Contact the Circulation Department**

[libcirc@hsc.unt.edu](mailto:libcirc@hsc.unt.edu)

817-735-2465