

**Gibson D. Lewis Health Science Library  
University of North Texas Health Science Center at Fort Worth  
Managing Your Citations with EndNote**

**Find Full Text Feature:**

You will need the following information to set up the "Find Full Text" feature for your EndNote Library.

**OpenURL Path:** <http://rl3kp6xu8s.search.serialssolutions.com/>

**EZProxy Prefix:** <https://proxy.hsc.unt.edu/login?url>

**On Mac:**

1. Open EndNote
2. Select EndNote X7 menu -> Preferences -> Find Full Text
3. Enter the above links exactly as they appear
4. Save

**On PC:**

1. Open EndNote
2. Select Edit menu -> Preferences -> Find Full Text
3. Enter the above links exactly as they appear
4. Save

Select the "Find Full Text" icon. EndNote will begin populating your library with PDF attachments.



Mac



PC

**\*\*\*The "Find Full Text" feature is not perfect. In some instances, it may not find a PDF to attach, even if the article is available in our collection. If you need access to a PDF version of an article that is not found, please double check the library collection before you place an interlibrary loan request.**

## **Sync Across Devices:**

You will need an EndNote Web account to sync your EndNote Library across multiple devices (including tablets).

1. Go to [www.myendnoteweb.com](http://www.myendnoteweb.com) and create an EndNote Web account.
2. Open the populated EndNote Library you want to sync to a new device.
3. On Mac, select EndNote X7 menu -> Preferences. On PC, select Edit Menu -> Preferences.
4. Select the "Sync" option.
5. Enter your EndNote account credentials.
6. If you have multiple EndNote Libraries on your computer, make sure the correct EndNote Library file that you wish to sync to a new device is selected under "Sync this EndNote Library." Hit save.
7. Select the "Sync" icon to save your EndNote citations to EndNote Web.
8. Open EndNote on the other device you wish to sync to.
9. Select the "Sync" icon and your citations will begin populating on the new device.

Be patient! Syncing may take a few moments for large EndNote libraries.

If you have questions please contact:

### **Library Research Services**

M-F, 8am-5pm

(817) 735-5070

[askalibrarian@unthsc.edu](mailto:askalibrarian@unthsc.edu)

### **EndNote Technical Support**

M-F, 9am-8pm - EST

1-800-336-4474, press 4